



MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is made and executed between:

SOUTHERN CALIFORNIA MAPÚA ALUMNI (SCMA), an alumni association with office located in California, USA, represented by its duly authorized representative, _____, hereinafter referred to as the **“Association”**,

- and -

_____ (*full name and SCMA title of scholar*), of legal age, and a resident of _____, a _____ year student of Mapúa University, Manila, Philippines taking up _____ hereinafter referred to as the **“Scholar”**.

RECITALS:

WHEREAS, the **Association** has recognized the need to proactively help in the development of Engineering, Architecture and Technology education in the country;

WHEREAS, the **Scholar** is a 3rd/4th year student of **MAPÚA University**, Muralla Street, Intramuros, Manila, taking up Bachelor of Science in Engineering, Architecture or Technology.

WHEREAS, the **Scholar** and the **Association** see the industry and academe as partners to promote the technical development of the local engineering student community in the area of Engineering, Architecture and Technology.

WHEREAS, for the above-mentioned purpose, the **Association** has established the **Southern California Mapúa Alumni Scholarship** with **MAPÚA University** (hereinafter referred to as **MAPÚA**), which shall be granted to academically excellent and deserving students enrolled in Engineering, Architecture or Technology programs;

WHEREAS, the **Scholar** is willing, very much interested and appreciative of, and hereby accepts, the **Scholarship Grant** of the **Association**;

NOW, THEREFORE, upon the foregoing recitals, the parties hereto have agreed as follows:

Section 1. Scholarship Grant Benefits to be provided by the Association

1.1 The **Association** shall grant the following benefits to the Scholar:

- 1 “The scholar shall receive a stipend of **US\$400.00** per term or as may be determined by the **Association**.”



- 2 In case the students under this Agreement obtain grades which automatically qualify them to avail of full or partial Academic Scholarships, the amount paid by SCMA to Mapúa equivalent to the Academic Scholarship shall in foremost be used as payment for their tuition and miscellaneous school fees, or refunded monetarily to the students.
- 3 The scholar may receive special gift/s from the Association from time to time as determined by the Association. The said gift/s is meant to support the Scholar's pursuit of his/her studies and may include computer, reference materials, and others.

Section 2. Scholarship Requirements to Maintain the Grant

The following requirements shall be met by the scholar in order to maintain the **Scholarship Grant**:

- a.1 Shall not obtain a failing grade in any subject;
- a.2 Shall have a GWA of not lower than 2.50;
- a.3 Shall carry a full term load as programmed every term, or a full load of units required to graduate;
- a.4 Send copy of official report card to the Association within two (2) weeks of issuance;
- a.5 Acknowledge receipt of check to the Association within two (2) weeks of notification of the check being there;
- a.6 Shall not withdraw and/or change program/school without the approval of the Association;
- a.7 Shall graduate in 10 quarters or less;
- a.8 Shall not have any record of being subjected to any disciplinary sanction by **MAPÚA** or any proceeding before judicial, quasi-judicial, administrative or other agency/body;

Section 3. Terms of the Scholarship Grant

While enrolled at **MAPÚA INSTITUTE OF TECHNOLOGY**, the **Scholar**;

- 1 Shall assist **MAPÚA UNIVERSITY** and the **Association** in promoting the **Program** within the campus.
- 2 Shall submit the **retention requirements** of the Association on time.
- 3 Shall communicate regularly with the **Association's** Scholarship Committee especially regarding academic performance.
- 4 After graduation from **MAPÚA**, the scholar shall continue to communicate with the assist the **Association** in future activities related to the **Program** such as recommending possible scholars, being part of screening for future applicants and in giving testimonials on how the scholarship helped them throughout their studies.
- 5 Shall provide updates on their personal contact information and other details to the **Association** and **MAPÚA**.



Section 4. Effectivity

This Agreement shall commence retroactively on _____ and shall remain in full force and effect unless the **Association** decides to terminate the Scholarship Grant of the **Scholar** for valid reasons stipulated in the provisions of this agreement.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by **Scholar** and authorized representative of **SCMA** in _____ on _____.

**SOUTHERN CALIFORNIA
 MAPÚA ALUMNI**

Scholar

(Signature over printed name and date)
 SCMA Representative

(Signature over printed name and date)
 Student ID Number: _____

WITNESSES

(Signature over printed name and date)
 Organization: _____
 Title or position: _____

(Signature over printed name and date)
 Organization: _____
 Title or position: _____



ACKNOWLEDGMENT AND ACCEPTANCE

This document is hereby acknowledged and accepted by SCMA.

(Signature over printed name and date)
Adopt-A-Scholar Sponsor, if Applicable

(Signature over printed name and date)
SCMA Scholarship Committee Chairperson

(Signature over printed name and date)
SCMA President